

VALUATION QUERY FORM FOR RESIDENTIAL PROPERTIES



THE MUNICIPAL MANAGER
VICTOR KHANYE MUNICIPALITY

LODGING OF AN ENQUIRY PERTAINING TO SPECIFIC PROPERTY AS REFLECTED IN OR OMITTED FROM THE VALUATION ROLL/SUPPLEMENTARY VALUATION ROLL FOR THE PERIOD **1 JULY 2014 TO 30 JUNE 2018**

Notes for Completing this Form:

1. Complete a separate form for each property queried.
2. In the case of Sectional Titles, a form must be completed for each section queried.
3. Delete whichever is not applicable.
4. All sections shaded in grey are mandatory, and must be completed to be a valid query form.
5. The Executive Committee of the VICTOR KHANYE MUNICIPALITY has approved a fee of R350.00 be levied on residential property valuation queries with effect from 01 July 2010. Please see Annexure A for payment details.

SECTION 1: PROPERTY INFORMATION

1.0 DESCRIPTION OF PROPERTY IN RESPECT OF WHICH THE QUERY IS MADE

ERF NUMBER/ SECTION NUMBER	PORTION	TOWNSHIP NAME/SCHEME NAME	TOWNSHIP EXT/ SCHEME NO
ERF EXTENT/ UNIT SIZE	FLAT NO/ DOOR NO	PHYSICAL ADDRESS	
M ²			

1.1 OWNER DETAILS (Please mark the appropriate box with a X)

NAME OF OWNER			
IDENTITY NO.		COMPANY OR CC REGISTRATION NO	
POSTAL ADDRESS			CODE
TELEPHONE NO	HOME	WORK	
	CELL	FAX	
E-MAIL ADDRESS (if available)			

SECTION 2: QUERY DETAILS

At least one of the following must be completed to be considered.

QUERY TYPE	PARTICULARS AS REFLECTED IN THE VALUATION ROLL	CHANGES REQUESTED
DESCRIPTION OF THE PROPERTY		
CATEGORY		
PHYSICAL ADDRESS/DOOR NO./FLAT NO.		
EXTENT		
MARKET VALUE		
NAME OF OWNER		

SECTION 3: DECLARATION

I / WE.....HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT.

Date

Name (Print)

Signature

SECTION 4: DESCRIPTION OF RESIDENTIAL DWELLING

SIZE OF DWELLINGS

MAIN DWELLING		M ²	GRANNY FLAT		M ²
GARAGE		M ²	SERVANTS QUARTERS		M ²
CARPORT		M ²	OTHER		M ²
TOTAL BUILDING SIZE					M ²

GENERAL CONDITION OF PROPERTY (TICK APPROPRIATE BOX)

GOOD		AVERAGE		POOR	
------	--	---------	--	------	--

REASONS IN SUPPORT OF THIS QUERY (ANNEXURES CAN BE PROVIDED) (Please note with any query reasons must be provided and comparables if applicable)

SECTION 5: SECTIONAL TITLE UNITS

NAME OF MANAGING AGENT		TEL NO.	
------------------------	--	---------	--

SIZE OF SECTION

MAIN DWELLING		M ²	GRANNY FLAT		M ²
GARAGE		M ²	STORAGE		M ²
CARPORT		M ²	OTHER		M ²
TOTAL SECTION EXTENT					M ²

DETAILS OF EXCLUSIVE USE AREAS

GARAGE		M ²
CARPORT		M ²
OPEN PARKING		M ²
STORE ROOM		M ²
GARDEN		M ²
OTHER		M ²

COMMON PROPERTY CONSISTS OF:

SWIMMING POOL	
TENNIS COURT	
OTHER	
OTHER	
OTHER	

REASONS IN SUPPORT OF THIS QUERY (ANNEXURES CAN BE PROVIDED) (Please note with any query reasons must be provided and comparables if available)

SECTION 6: MARKET INFORMATION

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET

WHAT IS THE ASKING PRICE?	R	
OFFER RECEIVED	R	
NAME OF AGENT		TEL NO

IF YOUR PROPERTY HAS BEEN ON THE MARKET THE LAST 3 YEARS

WHAT WAS THE ASKING PRICE?	R	
OFFER RECEIVED	R	

